

**INDIVIDUAL CABINET MEMBER DECISION-MAKING**

**RECORD OF DECISION**

**PART A**

<b>DETAILS OF REPORT</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Title of report</b>	Gateway 2: Contract Award Approval - Internal Audit, Anti-Fraud and Risk Management Administration
<b>Decision-maker</b>	Cabinet Member for Finance, Modernisation and Performance
<b>Earliest date when decision can be taken</b>	16 August 2016
<b>Key decision – Yes/No?</b>	Yes
<b>Date published on forward plan</b>	April 2016
<b>Date sent to cabinet member</b>	8 August 2016
<b>Recommendation</b>	That the Cabinet Member for Finance Modernisation and Performance approves the award of the internal audit, anti-fraud and risk management administration contract to BDO LLP in the sum of £3.4m (estimated) for a period of four years commencing on 1 December 2016.

<b>ORIGINATING AUTHOR'S DETAILS</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Lead officer (Name and job title)</b>	Jennifer Seeley, Director of Finance
<b>Report author (Name and job title)</b>	Mike Pinder, Head of Anti-Fraud and Internal Audit
<b>Contact Number</b>	020 7525 4346

**PART B**

(Cabinet member to complete this section)

DECISION(S)	
As set out above	

REASONS FOR DECISION	
as in report	

ALTERNATIVE OPTIONS CONSIDERED	
as in report	

REPRESENTATIONS RECEIVED
none

ADDITIONAL ADVICE RECEIVED
none

ANY INTERESTS DECLARED
<p><i>Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.</i></p> <p><i>Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.</i></p> <p><i>If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.</i></p>
none

## DECLARATION

I approve/~~reject~~ the recommendations set out in the report.\*

or

~~I approved an alternative course of action set out in Part B.\*~~

or

~~I have referred this matter to the Full Cabinet for decision.\*~~

(\* - Please delete as appropriate)

Signed.....*Ron May*..... Dated.....*6/9/16*.....

Cabinet Member

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

### Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

